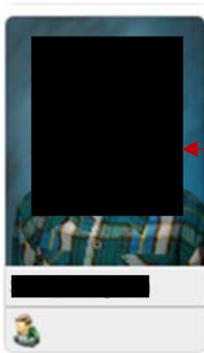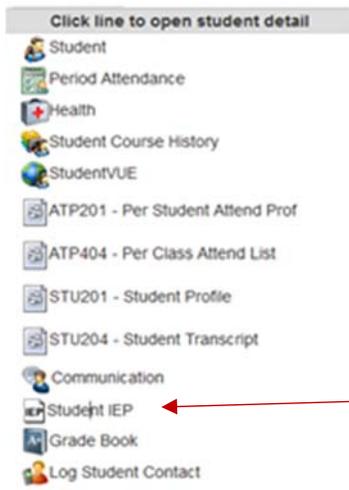# Accessing student IEP's through Teacher Vue

Below are the instructions for teachers to access special education IEPS.
These instructions are for use in teacher vue area of Synergy only. To get into teacher vue click the bell icon 🔔 in the upper left hand corner of Synergy.

1. Go to teacher vue by clicking on the bell icon 🔔.
2. Click on the student's picture for whom you would like to look at the IEP.

Click on the picture of the student.

3. The menu below will appear when you click on the student's picture.

Click on the "Student IEP" option and a PDF of current IEP for that student will open.

Students must have a finalized IEP in Synergy SE for you to view it here.

If you are having trouble accessing an IEP please contact the Special Education Synergy support line at 503-916-3375 choose option 3.